

BC Electronic Library Network Steering Committee Meeting Minutes, July 6, 2009

In Attendance:

Janet Beavers, Northern Lights College, Rural Colleges
Anita Cocchia, Executive Director, BC Electronic Library Network
Gordon Coleman, BC ELN Staff
Carole Compton-Smith, Douglas College, President, Council of Post-Secondary Library
Directors & Urban Colleges (for April Haddad)
Ken Cooley, BCLA President
Lynn Copeland, Simon Fraser University
Leonora Crema, University of British Columbia
Bob Foley, Vancouver Island University, Regional Universities and Institutes with 4-year
programs
Kim Isaac, University of the Fraser Valley, Guest
Korinne Moone, BC ELN Staff, Recorder
Heather Morrison, BC ELN Staff
Todd Mundle, Simon Fraser University Officer, Chair
Leigh Anne Palmer, BC ELN Staff
Marnie Swanson, University of Victoria
Sheila Wallace, Emily Carr University of Art and Design, Small Universities

Regrets:

Kate Cotie (Ministry of Advanced Education and Labour Market Development), April Haddad
(Urban Colleges), Sunni Nishimura (BC ELN Staff), Jacqueline Van Dyk (Public Library
Services Branch)

Opening Remarks:

T. Mundle welcomed new committee members

1. Adoption of Agenda

The Agenda was adopted as tabled

2. Items for Discussion

2.1 Reciprocal Borrowing

C. Compton-Smith presented background on the recently formed CPSLD sub-committee chaired by Laura Neame. A. Cocchia presented a brief overview of BC ELN's role to date, including the development of a website clearinghouse listing existing reciprocal borrowing procedures. Those procedures were taken from the CPSLD agreement. However, there had been some confusion about this information, and CPSLD wished to clarify policy issues in its own agreement before proceeding. From the point of view of BC ELN's role in the initiative, this will be a "time out" phase. There were comments to the effect that BC ELN's page is an important resource in use by front-line staff. There was agreement that BC ELN should continue to maintain the reciprocal borrowing page for now, and place a statement on the page stating that the agreement is under review by CPSLD and to contact the CPSLD secretary for more information. C. Compton-Smith will report this decision to the next CPSLD meeting.

2.2 Library 2020 Update

L. Copeland presented the decision of the Interim Steering Committee, based on Stakeholder Input, to develop the Library 2020 Steering Committee with representatives from 3 groups, representing post-secondary, public, and K-12 libraries, with interim support from BCLA. Post-secondary representation will be through CPSLD. BC ELN will not be directly involved, but can provide support as needed. Voting will be at the individual library level. The amount of work contributed by BC ELN and PLSB to date was acknowledged.

2.3 Steering Committee TOR

T. Mundle presented a document for discussion developed by the SC TOR sub-committee (S. Wallace and T. Mundle). Highlights: several possible modifications to the SC meeting structure were suggested:

1. Separating the SC meeting into two parts, an operational portion with only BC ELN members present and a reports section including external committee members and guests.
2. Interest has been expressed by some partner libraries for an all members meeting. Unfortunately the BC ELN budget cannot support the expense of an in-person annual meeting, so the most likely approach would be by teleconference (or combined in-person / teleconference).
3. Expanding the guest and external partner list, assuming implementation of 1., the two-part meeting. Other bodies that currently do not present to the Steering Committee, but where there might be benefit, include the Irving K. Barber Learning Centre, AEMAC, ERAC, etc.

Discussion highlights: this may be a transformative time for BC ELN; there are advantages in having a strong post-secondary voice in multi-type library development which could be facilitated by closer BC ELN / CPSLD cooperation. Opportunities for further feedback from all BC ELN partner library directors was seen as desirable; options for soliciting feedback could include a survey or an in-person meeting, possibly a half-day BC ELN Directors meeting to be coordinated with the fall CPSLD meeting. A sub-committee to explore next steps for the BC ELN Steering Committee Terms of Reference was formed, to include the SC Chair, Todd Mundle, Sheila Wallace, and Bob Foley.

3.

3.1 Expenditure Summary 2008/2009 and Expenditure Plan 2009/2010

Motion: that the Steering Committee accepts the 2009- 2010 Expenditure Plan as presented

Moved: S. Wallace

Seconded: B. Foley

Abstained: L. Copeland and T. Mundle

Motion Carried

3.2 Private Education Sector - Update

A. Cocchia presented in-depth information on Alexander College potential pilot membership and a draft membership agreement, the Quest University Canada pilot project, and the interest expressed by the Art Institute of Vancouver in BC ELN membership.

Motion: to endorse associate membership pilot for Alexander College as set out in the contract

Moved: M. Swanson

Seconded: L. Crema

L. Copeland abstained.

Motion carried

Motion: to extend Quest University Canada pilot 6 months to after December Steering committee meeting

Moves: S. Wallace

Seconded: L. Crema

Discussion: the 6-month delay provides time for formal assessment of the pilot and legal review of the draft membership contract. The membership fee will be pro-rated to 6 months.

Motion Carried

Motion: to approve BC ELN's investigation of Associate Membership for Art Institute of Vancouver

Moved: B. Foley

Seconded: M. Swanson

Motion carried

3.3 Steering Committee Chair Selection

L. Copeland nominated M. Swanson.

T. Mundle called for nominations from the floor. There were no other nominations.

M. Swanson acclaimed as new Steering Committee Chair for July 1, 2009 - June 30, 2010, with possibility of renewal for one year.

3.4 Strategic Plan 2009-2011 Refresh

H. Morrison presented the context and background from the 2006-2011 Strategic Plan, discussion to date, consultation on the draft 2009-2011 Refresh from Library Directors, and the revised 2009-2011 BC ELN Strategic Plan Refresh. Highlight: a key finding from the consultation was a 100% "yes" response to the question of whether BC ELN's Strategic Plan is meeting the needs of partner libraries. Strong support was expressed for both current BC ELN core activities, and

emerging program and service areas. The high response rate, and in-depth responses from partner library Directors, is much appreciated. Work will begin on the next major strategic planning cycle late 2010.

Motion: to endorse Strategic Plan Refresh 2009-2011

Moved: K. Cooley

Seconded: S. Wallace

Motion Carried

4 Items for Information

4.1 AskAway Update

K. Isaac presented the AskAway update on behalf of Mary Anne Guenther, incoming Chair of the AskAway Advisory Committee (attached), and the Advisory Committee's recommendation regarding the new software contract.

Motion: to approve AskAway Committee's recommendation regarding the new virtual reference software contract.

Moved: S. Wallace

Seconded: M. Swanson

Motion carried

4.2 ALDM Report. K. Cotie sends regrets.

4.3 BCLA Report

K. Cooley talked about the recent BCLA Board retreat to clarify membership and organization structure and focus. A. Wilson is coming up to her first year as Executive Director. BCLA continues to provide a support role for Library 2020.

4.4 BC ELN Progress Report

A. Cocchia: H. Morrison will be going on Study Leave starting September of the year, approved according to SFU policy, working towards a PhD at the SFU School of Communication, and research to inform the next BC ELN strategic planning process. To cover the 1 year, full salary study leave, the BC ELN office will be reassigning duties and reassessing priorities.

L. A. Palmer: BCAHC and BC ELN have renewed the contract for BC ELN to act as Administrative Centre for e-*HLbc* for three years. Recent Administrative Centre activities have focused on renewal of licenses for the e-*HLbc* core resource suite, the addition of new affiliate members to the consortium, and the negotiating of boutique (opt-in opt-out) licenses.

G. Coleman: work is underway to implement the recommendations from last December's Digitization Symposium. The Digital Collection Builder (DCB) software, developed by

Canadiana.org with contributions from many organizations including BC ELN, was launched in June. A BC ELN-led training workshop in June was very popular, and there have been requests for further workshops. It was suggested that DCB workshops be held around the province.

Work is underway to develop a toolkit for administrators for the Multi-Sector Bundle, similar to the AskAway toolkit, featuring benefits and usage statistics.

H. Morrison talked about the ongoing work of BC ELN in negotiating and renewing database licenses. Recently, BC ELN signed the International Coalition of Library Consortia (ICOLC) *Statement on the Global Economic Crisis and Its Impact on Consortial Licenses*. BC ELN routinely discusses with vendors, in broad terms without revealing institutional details, the budgetary limitations of BC post-secondary libraries and the advantages to all of realistic price increases. For example, low or no price increases may mean fewer or no cancellations, maximizing both vendor revenue and learner / researcher access. The MSB has proved advantageous in negotiations, for example EBSCO has extended a higher level of discounts on Hospitality and Tourism Complete and Canadian Literary Centre based on the MSB, and vendors have shown significant interest in working cooperatively with BC ELN in hopes of having their products considered as potential future resources for the MSB. BC ELN appreciates feedback from partner libraries on database licensing, which is often helpful in negotiations.

5. No New Business

6. Next Meeting: in November or Early December as per normal, to be arranged by listserv.

The SC thanked to Todd Mundle for his services as Steering Committee Chair.