

BC Electronic Library Network Steering Committee Business Meeting Monday, June 14, 2010

In Attendance:

Janet Beavers, Northern Lights College,
Rural Colleges

Anita Cocchia, Executive Director, BC
Electronic Library Network

Gordon Coleman, BC ELN Staff

Carole Compton-Smith, Douglas College,
CPSLD President

Lynn Copeland, Simon Fraser University

Bob Foley, Vancouver Island University,
Regional Universities and Institutes with
4-year programs

April Haddad, Justice Institute of BC, Urban
Colleges

Korinne Hamakawa, BC ELN Staff,
Recorder

Marjorie Mitchell, UBC Okanagan, BCLA
President

Todd Mundle, Simon Fraser University
Officer

Sunni Nishimura, BC ELN Staff

Leigh Anne Palmer, e-HLbc Coordinator, BC
ELN Staff

Ingrid Parents, University of British
Columbia

Marnie Swanson, University of Victoria,
Chair

Sheila Wallace, Emily Carr University of Art
and Design, Small Universities

Regrets:

Kate Cotie, Ministry of Advanced Education and Labour Market Development

Jacqueline van Dyk, Public Library Services Branch, Ministry of Education

Opening remarks:

M. Swanson, chair, welcomed everyone and introduced new attendees.

1. Adoption of Agenda

The agenda was adopted as tabled.

2. Items for Discussion

2.1 BC ELN Steering Committee Terms of Reference – Review

B. Foley summarized the discussion from the All Partner meeting regarding the Terms of Reference document.

Discussion was had about when new representatives would be elected. This will be impacted by the Strategic Planning exercise planned for the fall.

Motion: To endorse draft of Terms of Reference, pending agreed upon changes.

Moved: S. Wallace

Seconded: B. Foley

Motion passed

2.2 Budget 2010/2011 - Update

A. Cocchia updated the committee on the budget submission process. BC ELN received funding in mid-April. A. Cocchia also presented Kate Cotie's feedback as Kate wasn't able to attend the meeting. Kate felt that, unlike last year, the budget discussions went very smoothly. She felt that some of this was just about timing, but also the document very clearly outlined the consequences of not continuing with the funding. Following along the same process as last year, BC ELN was asked to submit a document that focused on accountability and value added. This 'annual report' was submitted in February and is called the *Innovation and Success Report* <http://www.eln.bc.ca/Innovation_Success_Report_2009.pdf>. BC ELN had checked in with Ministry on the document's outline and it had also gone to the Steering Committee for review. She thanked those who provided excellent feedback.

3. Items for Decision

3.1 Expenditure Plan 2010/2011

Motion: To approve the 2010/11 Expenditure Plan as outlined.

Moved: J. Beavers

Seconded: S. Wallace

Motion passed

3.2 Associate Membership – Update

A. Cocchia: A link was provided in the agenda package to a new series of membership web pages. These pages outline the value and responsibilities of full and associate membership. Up to this point BC ELN has not had this information collected together in one place on web site. Pages will be made public before the end of summer.

The Alexander College Associate Member pilot is coming to an end. A. Cocchia reported that the pilot has been successful. Alexander College has met all their obligations, including financial. They are currently participating in AskAway and will be a member of the Undergraduate Foundation Collection (UFC).

Motion: to endorse Alexander College as a BC ELN Associate Member.

Moved: B. Foley

Seconded: L. Copeland

Motion passed

3.3 Steering Committee Representatives

Discussion on how the new representatives will be elected with new Terms of Reference. BC ELN Office will outline the transition process and share with directors.

As S. Wallace will be retiring at end of June, Small Universities will need a new representative immediately. N. Levesque has agreed to take on this role.

B. Foley reviewed the morning's discussion regarding timing of new representatives and new chair in regards to new draft of the TOR.

4. Items for Information

4.1 BC Library Association Report

M. Mitchell reported that BC Library Conference was well attended and participation was good. The next conference will take place April 7 - 9, 2011 in Victoria.

This is the second year that BCLA has had a budget deficit; staff hours and travel were cut to address the shortfall. A Strategic Fund Development committee and a Sustainability Task Force have been formed to develop strategies before the April AGM. One idea is that BCLA focus on the public library and post-secondary sectors, as K-12 and Special Libraries have existing associations, in the hopes that more focused efforts will be more effective and add more value for members. Part of this will include further partnerships with library trustees, ABCPLD and CPSLD, etc.

4.2 Public Library Services Branch Report

J. van Dyk did not attend.

5. New Business

6. Next Meeting

Next meeting will be scheduled as per the revised TOR.