



BC ELN Steering Committee Meeting Minutes Monday, July 10, 2023

9:30 am to 2:30 pm Pacific
The Permanent (Internet Archive Canada)
330 West Pender Street
Vancouver, BC V6B 3K2

In Attendance:

Gwen Bird, Simon Fraser University
Gregg Currie, Selkirk College, *Rural Colleges*
Ali de Haan, Acsenda School of Management, *Associate Members*
Ben Ferrel, Ministry of Post-Secondary Education and Future Skills
Natalie Gick, Simon Fraser University, *Host Site Officer*
Darcy Gullacher, Trinity Western University (Chair)
Todd Mundle, Kwantlen Polytechnic University, *Teaching Universities and Technical Institutions*
(Alternate)
Karen Munro, University of Victoria (Alternate)
Susan Parker, University of British Columbia
Trish Rosseel, Douglas College, *Urban Colleges* (Vice-Chair)
Tania Gottschalk, Thompson Rivers University, *Small Universities*

BC ELN Staff:

Anita Cocchia
Ellen Flourney
Leah Hopton
Laura Moberg (Recorder)
Sunni Nishimura
Reba Ouimet
Cristen Polley
Brandon Weigel

Regrets:

Jonathan Bengtson, University of Victoria
Camille Callison, University of the Fraser Valley, *Teaching Universities and Technical Institutions*

Introductions

D. Gullacher welcomed attendees and acknowledged that the Committee was gathering on the unceded traditional territories of the x^wməθk^wəyəm (Musqueam), Sk̓wx̓wú7mesh (Squamish), and səliłwətał (Tsleil-Waututh) Nations.

He noted regrets from J. Bengtson and C. Callison, and welcomed their respective alternates, K. Munro and T. Mundle.

D. Gullacher acknowledged that this was A. Cocchia's final Steering Committee meeting as BC ELN Executive Director, and shared some words of thanks for her years of service.

1. Adoption of Agenda

D. Gullacher added an Executive Director Recruitment Update to New Business on behalf of G. Bird. The agenda was adopted as amended.

2. Ministry Report

B. Ferrel provided updates on activities at the Ministry of Post-Secondary Education and Future Skills, including the Digital Learning Strategy, Digital Literacy Framework, and Digital Literacy Open Education Resource Repository.

He provided an update on the development of a service agreement between Simon Fraser University, the Government of British Columbia, and sector organizations (BCcampus, BC ELN, and EducationPlannerBC). The goal is to create one overarching agreement that captures the relationships, hosting arrangements, and staffing that need to be maintained. The service agreement may be further customized for each sector organization. The Steering Committee will act as a sounding board in the process, with the first draft anticipated to be completed in the fall.

B. Ferrel thanked A. Cocchia for her incredible leadership as BC ELN Executive Director and the long-standing, foundational legacy she leaves.

3. Research Data Management and BC ELN

B. Weigel presented on Research Data Management (RDM) activities at BC ELN, which were initiated in response to recent inquiries from partner libraries about how the consortium can support RDM strategies at their institutions. He provided background information on the impact of the Tri-Agency Research Data Management Policy and the concerns of smaller partner libraries around the time and resource burden of new RDM requirements.

Information Sessions

To facilitate a greater understanding of the Canadian RDM landscape, information sessions were arranged with Borealis, the Canadian Dataverse repository, and the FRDR (Federated Research Data Repository) – both organizations that are funded by the Digital Research Alliance of Canada, with a mandate to support all Canadian researchers. Follow up with information session attendees is ongoing, to assess the impact of the sessions and learn whether these existing services will meet partner library needs.

Research Data Management Survey

B. Weigel discussed the results of the initial RDM survey that was shared with partner libraries to gain insight into what is currently being done by BC institutions, what steps they anticipate needing to take going forward, and what role they see BC ELN playing in their RDM strategies.

The main takeaway from the results is that, across institution types and sizes, there are activities around RDM, a widespread desire for support, and the prevailing opinion that BC ELN could play a role in supporting the RDM strategies of partner libraries.

Discussion

Attendees next discussed the survey results and their own experiences with RDM. Discussions were held at the meeting tables and considered the following questions:

- What is your institution doing for RDM (institutional strategies, etc.)?
- What is your library doing for RDM?
- What do you need to support your RDM strategies?
- What role do you think BC ELN should take in supporting RDM across the consortium?

A summary of the discussion and resulting recommendations/actions priorities will be shared with the Steering Committee.

4. Strategic Priorities Update

S. Nishimura introduced the new approach that is being worked on for reporting progress on Strategic Priorities. She explained that, in keeping with the flexibility of the new Strategic Framework, BC ELN is adopting an agile and interactive dashboard reporting mechanism which will enable partner libraries to view more frequent updates on Strategic Priorities. This dynamic approach will replace the biannual Progress Reports published on the BC ELN website.

BC ELN staff provided brief progress updates on the following Strategic Priorities:

- WriteAway
 - E. Flournoy introduced herself as the new WriteAway Coordinator and provided updates from the WriteAway Administrative Centre and Advisory Committee.
- Terms and Conditions Project
 - R. Ouimet provided an update on the project to overhaul BC ELN's current license agreement terms and conditions and create an updated model license.
- Website Migration Project
 - B. Weigel provided an update on the BC ELN website upgrade, including background context for the project and the decision to postpone the website migration until the incoming Executive Director can provide input.
- Service Orientations Project
 - C. Polley provided an update on the BC ELN Orientations Series. She described the series of online modules focused on BC ELN and its services, shared the goals of the project, and outlined next steps.

- Undergraduate Resource Bundle (URB)
 - A. Cocchia provided an update on the URB, including the negotiation of discounted pricing for alumni access and the distribution of the URB Commitment Survey to partner libraries.

5. Accessibility at Your Library

L. Hopton facilitated a session on new accessibility legislation in British Columbia and its impact on post-secondary institutions, libraries, and BC ELN shared services. She provided contextual information about accessibility legislation, including the Accessible British Columbia Act (2021) and Accessible British Columbia Regulation (2022), and led attendees in small group discussions. Attendees discussed the current state of accessibility in their institutions and libraries, the future plans for accessibility in their institutions and libraries, and how libraries can work collaboratively and promote accessibility through a shared service perspective.

6. New Business

G. Bird provided an Executive Director Recruitment Update.

7. Wrap Up

The next Steering Committee meeting will be held in-person following the All Partner Meeting on Friday, December 1st, 2023. More information will be sent out in the fall.

D. Gullacher closed the meeting by thanking the Committee for their participation and noting that the retirement celebration for A. Cocchia would begin at 3:30 pm.