



## Arca Advisory Committee

Monday, December 9, 2019  
9:30 AM to 1:00 PM  
Room 2245, SFU Harbour Centre,  
515 West Hastings Street, Vancouver

### In Attendance:

Gregg Currie, Selkirk College, *Rural Colleges*  
Kathy Gaynor, Thompson Rivers University, *Small Universities*  
Gretchen Goertz, Douglas College, *Member-at-Large*  
April Haddad, JIBC, *Urban Colleges*  
Chris Hurst, Brandon University, *Member-at-Large non-BC ELN*  
Paige Hohmann, DOH, *Member-at-Large non-BC ELN*  
Kim Isaac, University of the Fraser Valley, *Chair*  
Karen Meijer-Kline, KPU, *Member-at-Large*  
Debbie Schachter, Capilano University, *Regional Universities (Alternate)*

### Administrative Centre:

Anita Cocchia, BC ELN Executive Director  
Leah Hopton, BC ELN Coordinator (Facilitator)  
Sunni Nishimura, Arca Partnerships Coordinator (Recorder)  
Brandon Weigel, Arca Manager

### Territorial Acknowledgement

We acknowledge that this meeting takes place on the Traditional Coast Salish Lands including the Squamish (Skwxwú7mesh Úxwumixw), Tsleil-Waututh (səlilwətaʔt) and Musqueam (xʷməθkʷəy̓əm) Nations.

## 1. Adoption of Agenda

Agenda was adopted with no changes.

## 2. Expenditure Plan 2020/21

A. Cocchia guided the Committee through the 2020/21 Expenditure Plan. The following items were highlighted:

- Based on a projected expenditure summary for 2019/20, there will be a carryforward of approximately \$15,800 due to unspent project funds. These planned expenditures have been moved to 2020/21.
- The BC ELN contribution will remain at \$8,000.
- As per a 2018 Advisory Committee decision to apply small inflationary increases annually, there is a proposed 2% increase to the base service support fee, making the 2020/21 Arca service support fee \$5,100.



- The Accessibility Customizations were on the expenditure plan last year, as was the Theme Refresh. Neither of these planned expenditures happened in 2019/20 and they make up the bulk of the carryforward. They are instead slated for 2020/21.
- Anticipating that the need for discoverygarden support hours will decrease in the coming year, a smaller support package was purchased. This has balanced out the increased hosting costs from SFU Cloud Services.

**MOTION:** To endorse the 2020/21 Expenditure Plan.

Moved: K. Gaynor. Seconded: K. Meijer-Kline

**Motion carried.**

**ACTION (Admin Centre):** Update the BC ELN website to reflect the 2020/2021 Arca Service Support Fee.

### 3. Consortial Scholarly Publishing Next Steps

B. Weigel provided an update on BC ELN's investigation into a consortial scholarly publishing service. He reported on the results of a BC ELN partner library survey sent out in the fall to assess interest. Enough interest was indicated in the survey results to move forward with planning a pilot in the coming year.

Several scholarly publishing platforms will be tested, including Open Journal Systems, PressBooks, and Open Monograph Press.

**ACTION (Admin Centre):** Share the pilot action plan with the Arca Advisory Committee.

### 4. BC History Digitization Program (BCHDP) Update

S. Nishimura provided an update on the partnership between the Irving K Barber Learning Centre at UBC and BC ELN to make Arca hosting available to former and current BCHDP grant recipients. Highlights included:

- Four small BC memory organizations currently share the BCHDP Arca child site, and the Arca Admin Centre is in conversation with 6 more organizations.
- A UBC iSchool co-op student, S. Armond, has been working with the Admin Centre on recruitment, marketing, and metadata wrangling.
- Collections expected to be migrated into the BCHDP Arca site early in 2020 include: dance performance videos from the Karen Jamieson Dance Society; oral histories from the Hazelton and the Skeena areas; newspapers from the Nicola Valley and White Rock areas; and performance art collections from the Grunt Gallery.

A question was asked about the difference between archival content management systems, such as AtoM, and Arca. P. Hohmann clarified that AtoM is built for



archival descriptions or proxies for collections, whereas Arca is built to host individual objects.

## 5. Admin Centre Update

B. Weigel provided an update on Admin Centre activities. Highlights:

- Arca membership:
  - Arca has two new participants: Vancouver Community College and Mount Royal University (a COPPUL site).
  - Mount Royal University is migrating from DSpace, providing an opportunity to build Arca Admin Centre expertise in DSpace-to-Islandora migrations.
  - Vancouver Public Library intends to join Arca in January 2020.
- Islandora Conference:
  - B. Weigel and many Arca administrators attended the Islandora Conference held in Vancouver in October. B. Weigel presented on using Islandora as an Institutional Repository, and P. Hohmann presented on the Digitized Okanagan History project.
  - B. Weigel worked with other members of the Islandora community to develop a process for supporting multi-tenant installations such as Arca in Islandora 8. This process is now being refined and tested by the Islandora Multi-Tenancy Interest Group.
- Traditional Knowledge Labels:
  - Arca administrators have expressed interest in implementing Traditional Knowledge Labels (TK Labels). These are standardized metadata that identify objects with Indigenous cultural connections and clarify any community-specific restrictions to access or use.
  - Local Contexts, the organization developing TK Labels, plans to make an API available 2020; Arca may be one of the early adopters.
- Progress on Action Planning Outcomes:
  - *Supporting new kinds of content*: launched Remote Media module allows any remotely-hosted content to be embedded in Arca; developing a 3D Object content model.
  - *Sharing Best Practices*: launched Arca Minute video series which demonstrate common tasks and configurations; encouraged Arca Admins to join the Islandora Slack to connect with the Islandora community.
  - *Preservation*: launched the Islandora WestVault module, and first user Emily Carr University of Art + Design is in the process of registering with WestVault.



- *Crowdsourcing Metadata*: demonstrated the Hypothes.is module to Arca Admins, which allows members of the public to contribute metadata to Arca objects.
- *ILS integration*: negotiated with EBSCO to allow EBSCO Discovery Service subscribers to index a repository for free and 4 Arca members have since taken advantage of this opportunity.
- Study Leave: S. Nishimura will be on study leave from February 1, 2019 to January 31, 2020. Her Arca duties will in part be handled by B. Weigel, although she will continue with some BCHDP project work.

## 6. New Business

No new business.

## 7. Planning Arca's Growth (Facilitated session)

L. Hopton led a facilitated session to discuss four different scenarios for Arca growth:

- Reactive provincial
- Proactive provincial
- Reactive Regional/National
- Proactive Regional/National

Definition of terms:

- Reactive: Responding to membership interest from other organizations.
- Proactive: Promoting Arca and seeking out relationships with other organizations.
- Provincial: Within British Columbia.
- Regional/National: Outside British Columbia; within Western Canada or further abroad.

Following the facilitated session, results of a similar BC ELN Steering Committee discussion about Arca growth were shared with the Arca Advisory Committee. A fulsome discussion ensued, with general agreement on a proactive provincial approach to growth, and a reactive approach to regional/national opportunities that may arise.